

**SOUTH LONDONDERRY TOWNSHIP MUNICIPAL AUTHORITY**  
 27 West Market St, Palmyra PA 17078-8736 - 717 838-5556, Fax 717 838-4122  
 Request for Information – Sewer Account Balance Inquiry

Property Address: \_\_\_\_\_ Account# \_\_\_\_\_

Reason for Request:  Transfer of Ownership  Foreclosure  Refinance • Date of Settlement: \_\_\_\_\_

Name of Firm Requesting Information: Mailing Address:	
Contact Person:	Email:
Phone:	Fax:
Current Owner(s):	Mailing Address:
Phone:	City/State/Zip:
New Owner(s): (AS APPEARS ON DEED)	Mailing Address: (for future billings)
Phone:	City/State/Zip:

Signature of Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

Receive Information by:  Fax  Email Fee: \$20.00 \*Short Notice Fee: \$40.00-Requests less than five business days  
 Please mail, fax or email all requests no less than five days prior to the settlement date. Email: [sewer@southlondonderry.org](mailto:sewer@southlondonderry.org)

**Office Use Only - Sewer Account Info:** All Sewer Service Billings are Quarterly, based on a flat rate on a prebilled basis.

**Account Number** \_\_\_\_\_ **Total Balance Due:** \_\_\_\_\_

Current Billing Quarter Info: Billing Cycle  OPEN  CLOSED Bill Due Date: \_\_\_\_\_  Current  Past Due

Bill Date: \_\_\_\_\_ Billing Amount: \_\_\_\_\_ Service Period: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Check#: \_\_\_\_\_

Previous Billing Quarter Info: Billing Cycle  OPEN  CLOSED Bill Due Date: \_\_\_\_\_  Current  Past Due

Bill Date: \_\_\_\_\_ Billing Amount: \_\_\_\_\_ Service Period: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Check#: \_\_\_\_\_

Active Liens <input type="checkbox"/> Lien#:	Bankruptcy <input type="checkbox"/> Bankruptcy Date:	
Cert Fee: <input type="checkbox"/> \$20.00 <input type="checkbox"/> \$40.00 If Less than 5 Bus Days	Other Fees: <input type="checkbox"/> Lien Satisfaction	

The above information is valid thru \_\_\_\_\_ . All liens, filing & satisfaction fees are due upon settlement of the delinquent account

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Municipal Mgr Updated: Date \_\_\_\_\_ Initials: \_\_\_\_\_ Smart Fusion Updated: Date \_\_\_\_\_ Initials: \_\_\_\_\_