

APPLICATION FOR SPECIAL EVENTS

NOTE: Applications are due at least 60 days prior to event date and must be approved at a regularly scheduled meeting of the Board of Supervisors.

DATE OF APPLICATION: _____

Name of Organization: _____

Address: _____

Phone #: _____ Fax # _____ E-mail: _____

Contact Person for day of Event: Phone #: _____

Cell #: _____

E-mail: _____

EVENT INFORMATION:

Event Date: _____ Rain Date: _____

Start Time: _____ End Time: _____

(include entire time of road closure/restriction needed)

Name of Event: _____

Location of Event: _____

(Please include map showing route of event)

(**Routes involving State roads require separate approval from PENNDOT in addition to Township approval)

Estimate of number of people/vehicles/participants: _____

TRAFFIC CONTROL:

Applicant will utilize the South Londonderry Township Police Department for traffic control
(Applicant agrees to reimburse any/all costs assessed by the Police Chief)

Approved – Chief of Police

Date Approved

DISCLAIMERS:

A Certificate of Insurance is required to be submitted seven (7) days prior to the event.

Applicant agrees to indemnify the Township, South Londonderry Township Police Department, against claims, suits, or actions for injury, death, or property damage.

Permits are granted at the sole discretion of the Township. Filling out the proper application form does not guarantee that the request will be approved. This application must also be accompanied by an approval from the Police Chief. Willingness to comply with this request is one requirement of event approval. Applicants may or may not be required to provide additional information.

Applicants Signature

APPROVED – SLT Board of Supervisors

Date Approved

DENIED – SLT Board of Supervisors

Date Denied